

Secretary of State 125 S. Congress St, Jackson, MS

C. Delbert Hosemann, Jr.

AGENCY		ADDRESS		CHIEF EXECUTIVE OFFICER	
		Actual Expenses FY Ending June 30, 2014	Estimate Expenses FY Ending June 30, 2015	Requested for FY Ending June 30, 2016	Requested Increase (+) or Decrease (-) FY 2016 vs. FY 2015 (Col. 3 vs. Col. 2)
					AMOUNT PERCENT
<b>I. A. PERSONAL SERVICES</b>					
1. Salaries, Wages & Fringe Benefits (Base)		6,603,111	6,951,540	7,176,520	
a. Additional Compensation					
b. Proposed Vacancy Rate (Dollar Amount)					
c. Per Diem					
<b>Total Salaries, Wages &amp; Fringe Benefits</b>		<b>6,603,111</b>	<b>6,951,540</b>	<b>7,176,520</b>	<b>224,980 3.23%</b>
2. Travel					
a. Travel & Subsistence (In-State)		107,017	116,000	116,000	
b. Travel & Subsistence (Out-of-State)		7,215	7,500	7,500	
c. Travel & Subsistence (Out-of-Country)					
<b>Total Travel</b>		<b>114,232</b>	<b>123,500</b>	<b>123,500</b>	
<b>B. CONTRACTUAL SERVICES (Schedule B):</b>					
a. Tuition, Rewards & Awards		4,732	10,000	5,000	( 5,000) ( 50.00%)
b. Communications, Transportation & Utilities		156,937	163,500	122,000	( 41,500) ( 25.38%)
c. Public Information		366,927	151,500	96,000	( 55,500) ( 36.63%)
d. Rents		764,100	717,000	682,000	( 35,000) ( 4.88%)
e. Repairs & Service		49,098	51,000	16,000	( 35,000) ( 68.62%)
f. Fees, Professional & Other Services		2,134,804	2,681,808	2,634,080	( 47,728) ( 1.77%)
g. Other Contractual Services		84,519	93,266	83,400	( 9,866) ( 10.57%)
h. Data Processing		3,169,914	3,730,460	3,017,540	( 712,920) ( 19.11%)
i. Other		48,389	50,000	25,000	( 25,000) ( 50.00%)
<b>Total Contractual Services</b>		<b>6,779,420</b>	<b>7,648,534</b>	<b>6,681,020</b>	<b>( 967,514) ( 12.64%)</b>
<b>C. COMMODITIES (Schedule C):</b>					
a. Maintenance & Construction Materials & Supplies		30			
b. Printing & Office Supplies & Materials		484,406	335,350	335,350	
c. Equipment, Repair Parts, Supplies & Accessories		240			
d. Professional & Scientific Supplies & Materials					
e. Other Supplies & Materials		150,324	108,850	100,850	( 8,000) ( 7.34%)
<b>Total Commodities</b>		<b>635,000</b>	<b>444,200</b>	<b>436,200</b>	<b>( 8,000) ( 1.80%)</b>
<b>D. CAPITAL OUTLAY:</b>					
<b>1. Total Other Than Equipment (Schedule D-1)</b>					
<b>2. Equipment (Schedule D-2):</b>					
b. Road Machinery, Farm & Other Working Equipment					
c. Office Machines, Furniture, Fixtures & Equipment		6,890	5,000	5,000	
d. IS Equipment (Data Processing & Telecommunications)		104,574	160,000	115,100	( 44,900) ( 28.06%)
e. Equipment - Lease Purchase					
f. Other Equipment		6,736	4,000	4,000	
<b>Total Equipment (Schedule D-2)</b>		<b>118,200</b>	<b>169,000</b>	<b>124,100</b>	<b>( 44,900) ( 26.56%)</b>
<b>3. Vehicles (Schedule D-3)</b>					
<b>4. Wireless Comm. Devices (Schedule D-4)</b>					
<b>E. SUBSIDIES, LOANS &amp; GRANTS (Schedule E):</b>		<b>2,150,465</b>	<b>1,755,000</b>	<b>2,000,000</b>	<b>245,000 13.96%</b>
<b>TOTAL EXPENDITURES</b>		<b>16,400,428</b>	<b>17,091,774</b>	<b>16,541,340</b>	<b>( 550,434) ( 3.22%)</b>
<b>II. BUDGET TO BE FUNDED AS FOLLOWS:</b>					
Cash Balance-Unencumbered		12,103,043	12,283,738	11,784,964	( 498,774) ( 4.06%)
General Fund Appropriation (Enter General Fund Lapse Below)					
State Support Special Funds					
Federal Funds _____ Other Special Funds (Specify) _____					
Return to General fund		( 11,819,782)	( 11,500,000)	( 11,500,000)	
Return to Dept of Marine Resources		( 9,755,926)	( 9,500,000)	( 9,500,000)	
Operating Special Fund (3111)		23,317,811	23,000,000	23,000,000	
Other Special Funds (311E-V, 3110, 3112-3114)		14,839,020	14,593,000	14,593,000	
Less: Estimated Cash Available Next Fiscal Period		( 12,283,738)	( 11,784,964)	( 11,836,624)	51,660 0.43%
<b>TOTAL FUNDS (equals Total Expenditures above)</b>		<b>16,400,428</b>	<b>17,091,774</b>	<b>16,541,340</b>	<b>( 550,434) ( 3.22%)</b>
GENERAL FUND LAPSE					
<b>III. PERSONNEL DATA</b>					
Positions Authorized in Appropriation Bill					
Permanent: Full Time:		98	98	98	
Part Time:					
Time-Limited: Full Time:		11	12	12	
Part Time:					
Average Annual Vacancy Rate (Percentage)					
Permanent: Full Time:					
Part Time:					
Time-Limited: Full Time:					
Part Time:					

Approved by: C. Delbert Hosemann, Jr.  
Official of Board or Commission

Budget Officer: Andria Matrick / andria.mattrick@sos.ms.gov

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Submitted by: Andria Matrick  
Name

Title: Chief Financial Officer

Date: August 11, 2014